



# KINGSWOOD

## BATH

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### SENIOR SCHOOL CONTACT DETAILS

*Should you wish to contact us for any further information, help or advice the following numbers should enable you to find the most appropriate person to assist you:*

**Reception and General Enquiries:** t: 01225 734200

**The Headmaster's Office:** Juliet Coles - PA to the Headmaster

e: [jac@kingswood.bath.sch.uk](mailto:jac@kingswood.bath.sch.uk) t: 01225 734202

**Academic Staff or enquiries about current pupils:** Theo Brown - School Office Manager

e: [tfb@kingswood.bath.sch.uk](mailto:tfb@kingswood.bath.sch.uk) t: 01225 734273

**The Bursar's Office:** Claire Damman - PA to the Bursar and Chairman of Governors

e: [cd@kingswood.bath.sch.uk](mailto:cd@kingswood.bath.sch.uk) t: 01225 734300

**Finance or fee information:** Sharen Willis - Accounts Assistant

e: [swi@kingswood.bath.sch.uk](mailto:swi@kingswood.bath.sch.uk) t: 01225 734307

**Website or Marketing:** Sarah Patten – Marketing Manager

e: [ssh@kingswood.bath.sch.uk](mailto:ssh@kingswood.bath.sch.uk) t: 01225 734243

**To arrange a visit, or find out more about our admissions process:** Diane Patterson - Registrar

e: [admissions@kingswood.bath.sch.uk](mailto:admissions@kingswood.bath.sch.uk) t: 01225 734210

**Medical Centre:** Sister Helen Skinner

e: [kingswoodmc@kingswood.bath.sch.uk](mailto:kingswoodmc@kingswood.bath.sch.uk) t: 01225 734483

**Hire of Facilities:** Sarah Hollingworth - Commercial Manager

e: [commercial@kingswood.bath.sch.uk](mailto:commercial@kingswood.bath.sch.uk) t: 01225 734308

**Catering and Weddings:** Sharon Traylor - Catering Manager and Wedding Coordinator

e: [catering@kingswood.bath.sch.uk](mailto:catering@kingswood.bath.sch.uk) t: 01225 734430

**Estates Department:** Jeff Watson - Director of Estates

e: [jhw@kingswood.bath.sch.uk](mailto:jhw@kingswood.bath.sch.uk) t: 01225 734332

**School Uniform:** Contact: Anita Ellin e: [anita@schooltogs.com](mailto:anita@schooltogs.com) t: 01225 734336

School Shop Opening Hours: Monday: 8.00am - 2.00pm (Closed 12 - 12.30pm) Tuesday: 12.30pm – 5.00pm

Wednesday & Thursday 12.30-5.30pm. Friday and Weekends: Closed